

Medical office buildings may have several water meters in service, tracking water use in different parts of the property. Conducting an inventory of these meters will help you and your team monitor water consumption in the spaces serviced by those meters. Use these tables to conduct your water meter inventory.

There are separate tables for utility and private meters. Private meters are those installed by a service provider and typically monitor individual pieces of equipment or specific spaces. Private water meters can detect leaks and monitor usage.

Check with your utility account representative to see if they can send someone to assist you in the utility meter inventory.

Utility Meters			
Meter	Space(s) Serviced	Smart meter (Y/N)?	Data available from utility?
Utility Meter #1	Lobby, management office	N	N

Private Meters					
Meter	Manufacturer	Type of Meter	Equipment or space(s) serviced	Operational (Y/N)?	Data collection system
HVAC Meter #1	Dwyer	Leak detection	AHU drip pan	Y	N/A—visual and audible alarms

Optional Next Steps

1. Match the utility bills you receive with each of the meters, if possible. Track the utility expenses for each meter, and correlate water efficiency improvements with your expense tracking for the separate meters.

2. Inquire with your utility about obtaining the interval data from any utility smart meters in service. Interval data can help identify trends and detect equipment faults.
3. Engage a qualified service provider to obtain quotes on water management services that include:
 - Extracting water data from your utility meter(s) (if applicable)
 - Installing additional water monitoring equipment such as leak detectors and submeters on equipment or spaces
 - Collecting and/or analyzing water data from the meters
 - Recommending operational and equipment improvements to improve the water efficiency of the property. You may be surprised at the paybacks possible for these services and the scope of the improvements you are able to make, especially if you consider energy efficiency together with water efficiency in large equipment such as cooling towers.

Alternative Documentation

Instead of this form, you may submit the following to IREM®:

- List of meters