

IREM[®] Certified Sustainable Property (CSP) program policy

Application corrections

This policy outlines the procedures for correcting deficiencies in applications submitted for the IREM Certified Sustainable Property (CSP) certification.

List of deficiencies

Following the initial technical documentation review, applicants will receive a list of deficiencies identified in their application. These deficiencies may include missing documentation, incomplete submissions, materials that do not meet the certification criteria, incorrect application of CSP strategies, incomplete or incorrect data, and similar errors.

Correction and resubmission

Applicants are granted **two** opportunities to correct and resubmit the deficient items. Each correction cycle must address all outstanding issues and be submitted via the original application in the application platform.

If, after two correction attempts, the application still fails to meet the certification requirements, the application will be disqualified. In such cases, the applicant must reapply by submitting a new application and paying the current application fee.

This policy ensures fairness and consistency in the certification process while maintaining the integrity of the IREM CSP program standards.