IREM® Certified Sustainable Property (CSP) program policy
Technical documentation review

Purpose

To ensure a robust assessment of applications for IREM Certified Sustainable Property (CSP) certification, applicants shall submit technical documentation with their applications that demonstrate compliance with the certification criteria.

Policy

Applications for the IREM CSP are evaluated through a structured technical documentation review. Each applicant must submit evidence demonstrating compliance with the certification criteria outlined in the CSP checklist.

Process

To guide the documentation submission process, IREM provides detailed CSP Guidebooks tailored to each eligible property type, including multifamily, office, retail, medical office, senior housing, industrial, and self-storage. These guidebooks specify the exact documentation required for each checklist item, ensuring clarity and consistency in the application process.

Applicants upload their documents directly to the CSP application platform, where they are reviewed by qualified evaluators. The review focuses on the quality, relevance, and content of the documentation, assessing whether it sufficiently supports the property's compliance with sustainability criteria across energy, water, health, recycling, and purchasing categories.

Examples of required documentation

Examples of required documentation include policies; assessments; energy, GHG, water, and waste data; contracts; invoices; statements of work; product and material specifications; proposals; and similar items.

This documentation-based approach ensures that certification decisions are evidence-driven, transparent, and aligned with the program's standards. It also allows for consistent evaluation across diverse property types and portfolios.