



IREM[®] Board of Directors Application

Thank you for your interest in serving on the IREM Board of Directors for 2025-2026. Serving the Institute in this prestigious role requires a commitment of your talent and time.

While there is no guarantee you will be selected by the Nominating Committee to serve on the Board of Directors, we do appreciate the time and dedication you have already and will continue to commit to this process. We strive to identify the best candidates to serve our great organization and to assure that those who serve understand fully the roles, responsibilities, and commitment.

Please note:

1. Applicants must meet all required qualifications at the time of application.
2. Please be as thorough as possible in your responses on this application.
3. Before completing and submitting your application, review this supporting information – all are posted on our [website](#):
 - ✓ IREM Board of Directors Job Description
 - ✓ IREM Strategic Plan
 - ✓ IREM Fact Sheet
 - ✓ IREM Social Media Guidelines for IREM Board of Directors

This application is a writable PDF – to complete it, you must download it and then save it. When completed, email to Lynn Disbrow, IREM COO, at ldisbrow@irem.org. Upon receipt of your application, you will receive a confirmation outlining the next steps, including an interview process.

Name

Company Name

Address

City

State/Province

Zip

Country

Daytime Number

Email

1 Section 1: Personal and Professional Profile

Go to irem.org/myIREM - in My profile, update your personal profile, professional profile, and contact information. Check the box below after you have updated your information online.

I have completed my personal and professional profile online.

2 Section 2: Required Qualifications

To be eligible to serve on the IREM Board of Directors, all of the following requirements must be met. Check all that apply and provide additional information as requested.

- Current CPM, ARM, or ACoM in good standing
- Have been an active practitioner in real estate within the last five years
- Served in at least three of the following capacities (check all that apply):
 - IREM Senior Vice President within the last five years
 - IREM Regional Vice President or Country Vice President
 - IREM Executive Committee or IREM Board of Directors
 - IREM committee, advisory council (advisory board), ethics panel (ethics board), or other ad hoc group
 - IREM Chapter President or international equivalent
 - Elected Governing Councillor
 - IREM Foundation Board of Directors
 - Officer or member on a committee or board of NAR or an NAR affiliate organization (List organizations and roles)

- Officer or member on a committee or board of other professional or trade association or non-profit organization (List organizations and roles)

3 Section 3: Expertise and Professional Experience

What specialized expertise do you possess and why, i.e., specialized training, certificate/license, detailed experience, instructor, etc. (Check only those that apply and provide details on why you are an expert on the topic selected.)

- Diversity, equity, and inclusion

- Prop tech

- Cybersecurity

- Sustainability/ESG

- Talent management

- Next gen engagement/mentorship/leadership

- Digital/social engagement

Emergency preparedness

Risk management

Fair housing

Legislative/regulatory

Specific training/licensing/certificate

Business development/transactions

Other

Describe your current employment, including: your current role/position, tenure with company, number of employees you directly manage/oversee, etc.

What values are most important to you as a leader and why?

Based on the desired qualifications as listed on the IREM Board of Directors Job Description, what are your strongest skills/attributes that will contribute to you being a successful member of the Board?

What skill/attribute is not your strength and what is your approach for improvement?

How do you motivate your team? Include an example.

What are your most recent volunteer roles (within the past five years) with other professional and/or charitable organizations (other than IREM)? List the name of the organization(s), how you participate, and the community impacts you've seen as part of your engagement.

Why are you interested in serving on the IREM Board of Directors?

The IREM Board of Directors Job Description provided with this application outlines the time commitment and responsibilities, including a financial commitment to attend the IREM Leadership Forum in the fall. Are you prepared to accommodate for this commitment? If no, explain.

Do you have any experience conducting business and/or do you have business relationships in other countries? If so, list the countries and your experiences. If you speak any languages other than English, please include.

Is there anything in your background that would prevent you from traveling abroad and/or acquiring VISAs? If yes, explain.

Is there anything on your social media channels that would be contrary to the interests and reputation of IREM?
If yes, explain.

Is there anything in your background that you have not disclosed to IREM, and which is not specifically asked on this application, but if made known to the general public and/or IREM membership could cause concern for IREM?
If yes, explain.

Is there any reason – personal, financial, professional, or otherwise – that would prohibit or limit you from fulfilling the Board of Director role and responsibilities? If yes, explain.

4 Section 4: Legal and Criminal Background Information

Check Yes or No for each question; if Yes, provide a detailed explanation.

Have you ever been indicted or convicted of a felony?

- Yes
- No

If yes, provide explanation

Do you have any pending felony indictments?

- Yes
- No

If yes, provide explanation

Are you currently a defendant in any pending criminal proceedings?

- Yes
- No

If yes, provide explanation

Have you, or a firm that you are or were a principal in, ever been a defendant/respondent in an action involving alleged fraud, misrepresentation, or misappropriation of funds or property?

- Yes
- No

If yes, provide explanation

Have you ever been subject to disciplinary action by IREM, NAR, a licensing body (i.e., regulatory), or any other professional organization?

- Yes
- No

If yes, provide explanation

Have you ever served on a profit or non-profit board and resigned, or been asked to resign during your term?

- Yes
- No

If yes, provide explanation

5 Section 5: Financial Background Information

Check Yes or No for each question; if Yes, provide a detailed explanation.

Have you had a personal bankruptcy pending or discharged within the last 7 years?

- Yes
 No

If yes, provide explanation

Have you, as a real estate professional, or any firm that you are or were a principal in, been involved in business bankruptcy pending or discharged within the last 7 years?

- Yes
 No

If yes, provide explanation

Have you had any personal foreclosures within the last 7 years?

- Yes
 No

If yes, provide explanation

Have you had any foreclosures for a firm you are/were a principal in within the last 7 years?

- Yes
 No

If yes, provide explanation

Do you have any current delinquent personal tax filings and/or payments?

- Yes
- No

If yes, provide explanation

Do you have any current delinquent business tax filings and/or payments?

- Yes
- No

If yes, provide explanation

U.S. Applicants Only: Do you have a credit score at or below 650?

- Yes
- No

If yes, provide explanation

Canadian Applicants Only: Is your credit score below the baseline to qualify for a standard loan (650)?

- Yes
- No

If yes, provide explanation

Note: If applicant is from any other country, the equivalent baselines for that country will be identified.

6 Section 6: Terms of Agreement

In completing and signing this application, I hereby acknowledge, understand, and agree to the following terms:

- A. All of the information provided by me is complete and correct to the best of my knowledge and belief.
- B. I will adhere to the roles and responsibilities associated with being a member of the IREM Board of Directors, as outlined in the job description, should I be elected.
- C. I will abide by the IREM Social Media Guidelines for the IREM Board of Directors in order to protect the interests and reputation of IREM.
- D. I possess the required and desired skills and attributes to serve on the IREM Board of Directors.
- E. I will remain in good standing and be a dues paying member for the duration of my service to IREM.
- F. I will continue to adhere to the IREM Code of Professional Ethics.
- G. I have disclosed anything that, if made known to the general public and/or IREM membership, could cause concern for IREM.
- H. I will submit an annual non-disclosure agreement and conflict of interest and notify IREM if my circumstances change.
- I. I will submit an annual affirmation for each year of my term on the IREM Board of Directors.
- J. I will notify IREM's CEO/Executive Vice President if I am charged with a criminal act or civil lawsuit in which I am named at any time during the IREM Board of Directors selection process and through the end of my term, if elected.
- K. I will keep confidential all materials, information, and discussions that are a part of this IREM Board of Directors application and selection process. Likewise, IREM and the Nominating Committee will keep confidential the same.

Typing your full name will serve as a signature

Date